



## **Rookery South Resource Recovery Facility Community Liaison Panel**

### **REVISED TERMS OF REFERENCE**

#### *PURPOSE*

The Community Liaison Panel ("the panel") has been set up voluntarily by Covanta in response to interest expressed by the local community. It is a key part of the communications arrangements, which have been put into place in order to ensure two-way communications about the proposed Rookery South Resource Recovery Facility (RRF).

Membership of the CLP does not imply either support for or objection to the RRF proposals. Rather it is an opportunity to facilitate the flow of information between Covanta and the local community in the following areas:

- To identify and respond to issues of local concern
- To better understand local concerns
- To provide a channel so those issues can be articulated
- To help inform and educate local opinion formers
- To provide a structured arena for constructive debate
- To hear how best to communicate with the local community
- To update the local community on the progress of the development
- To resolve any questions that may result from the construction and operation of the RRF plant.

The formation of the panel will also aim to build trust between the local community and Covanta. The panel is advisory and has neither legal status nor executive powers to influence the development and operation of the RRF.

Where relevant, it is expected that the panel members will report back as appropriate to the people they represent. Covanta will make information about the project available in an electronic format to assist with this.

The facilitator will fulfil the role of Chairperson and nominees may themselves appoint a substitute to attend any particular meeting in his or her place.

Covanta will provide presenters and specialist technical input approved by the panel as required.

#### *ADMINISTRATIVE SUPPORT*

Covanta will provide a meeting room and basic refreshments. The panel will be serviced by the facilitator, who will facilitate the meetings, provide agendas and notes of the meetings. Meeting notes and presentation materials will be available for public enquiry on the Covanta website and any other local website as deemed appropriate by the CLP.

#### *FREQUENCY OF MEETINGS*

It is proposed that the panel will meet at 2/3 monthly intervals or a frequency to be agreed by the panel.